

## Check list for final cleaning:

### Kitchen

<input type="checkbox"/>	fridge/freezer	→	defrosted/cleaned
<input type="checkbox"/>	cooker	→	cleaned
<input type="checkbox"/>	oven	→	cleaned
<input type="checkbox"/>	extractor hood	→	grease filter replaced or cleaned
<input type="checkbox"/>	sink	→	descaled/cleaned
<input type="checkbox"/>	dishwasher	→	cleaned (including rubber seal)
<input type="checkbox"/>	dishwasher sieve	→	cleaned
<input type="checkbox"/>	fittings	→	descaled/cleaned
<input type="checkbox"/>	tap filter	→	descaled (replaced if necessary)
<input type="checkbox"/>	work surface	→	cleaned streak-free
<input type="checkbox"/>	drawers	→	cleaned
<input type="checkbox"/>	cutlery box	→	cleaned
<input type="checkbox"/>	cupboards	→	cleaned
<input type="checkbox"/>	front surfaces/handles	→	cleaned streak-free
<input type="checkbox"/>	surfaces	→	cleaned streak-free
<input type="checkbox"/>	dishes	→	cleaned/polished
<input type="checkbox"/>	pots	→	cleaned/polished
<input type="checkbox"/>	cooking utensils	→	cleaned/polished
<input type="checkbox"/>	cutlery	→	cleaned/polished
<input type="checkbox"/>	glasses	→	cleaned/polished
<input type="checkbox"/>	kettle	→	descaled/cleaned
<input type="checkbox"/>	coffee machine	→	descaled/cleaned
<input type="checkbox"/>	microwave, toaster	→	cleaned
<input type="checkbox"/>	rubbish bin	→	cleaned/emptied

## Bathroom

<input type="checkbox"/>	shower cubicle	→	descaled/cleaned
<input type="checkbox"/>	shower curtain	→	washed/dry-cleaned
<input type="checkbox"/>	bathtub	→	descaled/cleaned
<input type="checkbox"/>	washbasin	→	descaled/cleaned
<input type="checkbox"/>	fittings	→	descaled/cleaned
<input type="checkbox"/>	tap filters	→	descaled (replaced if necessary)
<input type="checkbox"/>	toilet	→	descaled/cleaned
<input type="checkbox"/>	toilet brush and stand	→	cleaned (replaced if necessary)
<input type="checkbox"/>	tiles	→	cleaned streak-free
<input type="checkbox"/>	grout	→	cleaned
<input type="checkbox"/>	mirrors	→	cleaned streak-free
<input type="checkbox"/>	bathroom cupboards	→	wiped
<input type="checkbox"/>	airing system	→	cleaned

## Bedroom, guest room, study

<input type="checkbox"/>	surfaces, furniture, cupboard	→	cleaned
<input type="checkbox"/>	mattress	→	vacuumed
<input type="checkbox"/>	floor	→	swept/vacuumed (including under the bed)
<input type="checkbox"/>	carpet*	→	vacuumed, wet cleaned if necessary

## Living room

<input type="checkbox"/>	sofa, armchair*	→	vacuumed, wet cleaned if necessary
<input type="checkbox"/>	sofa covers*	→	dry-cleaned if necessary
<input type="checkbox"/>	surfaces, furniture	→	cleaned
<input type="checkbox"/>	electrical appliances/ decorative elements	→	dusted
<input type="checkbox"/>	carpets*	→	vacuumed, wet cleaned if necessary

\*Please note: If you made any stains, please remove them or have them cleaned.

## Hallway

- |                          |                       |   |                             |
|--------------------------|-----------------------|---|-----------------------------|
| <input type="checkbox"/> | surfaces, furniture   | → | cleaned                     |
| <input type="checkbox"/> | storage room/cupboard | → | cleaned/tidied/put in order |

## All

- |                          |                              |   |                             |
|--------------------------|------------------------------|---|-----------------------------|
| <input type="checkbox"/> | windows + frames             | → | cleaned streak-free         |
| <input type="checkbox"/> | floors/skirting board        | → | swept/vacuumed              |
| <input type="checkbox"/> | doors + frames               | → | cleaned                     |
| <input type="checkbox"/> | radiators                    | → | dusted                      |
| <input type="checkbox"/> | blinds/curtains/shutters     | → | cleaned if necessary        |
| <input type="checkbox"/> | light bulbs                  | → | please replace if necessary |
| <input type="checkbox"/> | batteries                    | → | replaced if necessary       |
| <input type="checkbox"/> | lamps                        | → | dusted/cleaned              |
| <input type="checkbox"/> | light switches/sockets       | → | cleaned                     |
| <input type="checkbox"/> | vents                        | → | cleaned                     |
| <input type="checkbox"/> | spider webs                  | → | removed                     |
| <input type="checkbox"/> | rubbish                      | → | disposed of                 |
| <input type="checkbox"/> | washing machine              | → | cleaned                     |
| <input type="checkbox"/> | drum                         | → | cleaned                     |
| <input type="checkbox"/> | rubber seal                  | → | cleaned                     |
| <input type="checkbox"/> | box for washing powder       | → | cleaned                     |
| <input type="checkbox"/> | dryer                        | → | cleaned                     |
| <input type="checkbox"/> | balcony/terrace              | → | cleaned (also in winter)    |
| <input type="checkbox"/> | furniture of balcony/terrace | → | cleaned                     |

## Laundry

- |                          |                |   |                                 |
|--------------------------|----------------|---|---------------------------------|
| <input type="checkbox"/> | pillow         | → | washed/dry-cleaned if necessary |
| <input type="checkbox"/> | duvet          | → | washed/dry-cleaned if necessary |
| <input type="checkbox"/> | mattress cover | → | washed/dry-cleaned if necessary |
| <input type="checkbox"/> | bed linen      | → | washed/ ironed/put on bed       |
| <input type="checkbox"/> | towels         | → | washed                          |
| <input type="checkbox"/> | kitchen towels | → | washed/ironed                   |
| <input type="checkbox"/> | bath mat       | → | washed                          |